

# REQUEST TO REVIEW FOR ARCHITECTURAL MODIFICATION

See Next Page for Instructions

**PLEASE SEND (2) COMPLETE SETS OF YOUR REQUEST**

TO: ARCHITECTURAL REVIEW BOARD MARINER'S COVE HOMEOWNERS ASSOCIATION

FROM: OWNERS NAME \_\_\_\_\_ LOT # \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

NAME OF COMMUNITY: \_\_\_\_\_

DAY PHONE: \_\_\_\_\_ EVENING PHONE: \_\_\_\_\_

Approval is hereby requested to make the following modification(s), alteration(s), or addition(s) as described and depicted below, or on additional attached pages as necessary.

Please include such details as the dimensions, materials, color, design, location and other pertinent data.

**\*\*Paint applications must include a 2" printed manufacturer sample of the proposed body and trim colors including the color number and name. A two foot sample of the proposed color(s) must be painted on the body of the house along with the trim so that it may be reviewed for approval.\*\***

MODIFICATION DESCRIPTION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I / We, the applicant(s), understand and agree to comply with the following:

1. **\*\*A FEE OF \$150 WILL APPLY IF WORK IS STARTED PRIOR TO APPROVAL BY THE ARC/BOARD\*\***
2. If the modification is not completed as was initially approved, final approval will be withheld and the modification will be required to be removed by the owner at the owner's expense.
3. I accept the responsibility to pay for and repair any and all damage done to the common areas as a result of the installation.
4. To comply with the state, county, or city building codes, and to obtain all necessary permits if applicable.
5. To abide by the decision of the ARB or the Board of Directors.
6. If the modification is not approved or does not comply, I/we may be subject to court action by the Association and that I/we shall be responsible for all reasonable attorneys' fees.
7. If the Association incurs an expense while considering the application with an outside professional (i.e. a licensed Architect) the applicant will be responsible for said fee.

**\*\*BY SIGNING HERE HOMEOWNER AGREES TO ALL OF THE ABOVE\*\***

\_\_\_\_\_  
Date of Request

\_\_\_\_\_  
Signature of Homeowner

\*\*\*\*\*

DATE NOTIFIED \_\_\_\_\_

( ) **DISAPPROVED BY:**

DATE RECEIVED \_\_\_\_\_

\_\_\_\_\_

Homeowner is responsible for landscaping, sod, irrigation and drainage.

( ) **INITIAL APPROVAL BY:**

County permits, set-back requirements & encroachments, are homeowners responsibility.

\_\_\_\_\_

Homeowner is responsible for all permits and meeting all codes that may apply.

( ) **FINAL APPROVAL BY:**

\_\_\_\_\_

\_\_\_\_\_

APPROVED SUBJECT TO:

\_\_\_\_\_  
\_\_\_\_\_



## ***WHAT SHOULD I INCLUDE TO MAKE MY ARB COMPLETE?***

You must include a drawing of whatever you are requesting (i.e., landscape design, patio enclosure, etc.). This does not have to be an artist rendition, merely a sketch depicting your request. If you have a contractor, they will provide you with this drawing. If you are doing the work yourself, such as installing walkway lights, a simple sketch of your yard, a description of the light fixtures being proposed (i.e., malibu lights along walkway, sensor light on garage, motion detector on back of house, etc.) and the proposed location of the improvement will suffice. You must also include a copy of your property survey.

**No ARB will be accepted without this survey.**